NICOLE BUNGERT
Milwaukee, Wisconsin
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EDUCATION

Master of Library and Information Science ....**December 2012**
University of Wisconsin-Milwaukee, Milwaukee, Wisconsin
Emphasis in adult reference, metadata for resource discovery, and information policy

Bachelor of Arts in Art History with Honors...**May 2006**
Grinnell College, Grinnell, Iowa

PROFESSIONAL EXPERIENCE

Library Services Assistant-Senior ....**November 2013**
Digital Collections & Initiatives, University of Wisconsin-Milwaukee Libraries
- Solicit input and build consensus to create and implement marketing plan for digital collections and NEH-funded digitization and preservation project
- Design and code web pages in HTML using Dreamweaver and Photoshop

Library Services Assistant-Senior..**January-October 2013**
Collection & Resource Management, University of Wisconsin-Milwaukee Libraries
- Planned and implemented reorganization of curriculum and instructional materials collection
- Created and documented new policies and procedures to streamline workflows
- Performed copy and original cataloging and classification, database maintenance, and record enhancement according to AACR2 and RDA in MARC using Ex Libris Voyager
- Trained and supervised student workers and interns
- Assisted with library outreach and orientation programs
- Organized biannual Friends of the Library used book sale

Intern ....**May-December 2012**
Collection & Resource Management, University of Wisconsin-Milwaukee Libraries
- Performed copy cataloging, database maintenance, and record enhancement according to AACR2 in MARC using Ex Libris Voyager
- Evaluated, weeded, reclassified, and transferred curriculum and instructional materials
- Answered patron questions, provided referrals and directions at library welcome desk
- Assisted with library outreach and orientation programs
- Assisted with Friends of the Library used book sale

Special Projects Intern ....**May-December 2012**
Fieldworker ....**January-May 2012**
Research & Instructional Support, University of Wisconsin-Milwaukee Libraries
- Delivered professional reference services to students, faculty and community, in person, by phone, email and instant messaging, including one-on-one research consultations
- Conducted information literacy and subject-specific library instruction

- Created LibGuides, screencasts, and other digital learning objects
- Evaluated architecture resources and developed freshwater science approval plan

RELATED EXPERIENCE

Survey Nonresponse Followup Interviewer ....**September 2012**
Networked Digital Library of Theses & Dissertations
- Findings forthcoming in *College and Research Libraries*, 2014
- Trained with Heather Smith, Statistics Department, California Polytechnic State University, to learn sound quantitative research methods
- Interviewed international academic science journal editors, with a response rate of nearly 50%

Administrative Receptionist ....**April 2008-June 2009**
Metropolitan Library System, Oklahoma City, OK
- Coordinated meetings for 27-member board and its committees in compliance with Open Meetings Act, including annual budget process; wrote agendas and minutes
- Disseminated information about countywide public library system to staff and community
- Provided administrative support for director of 18-branch public library system

Director of Operations ....**August 2007-November 2007**
Public Relations Coordinator ....**October 2006-July 2007**
Untitled Artspace, Oklahoma City, OK
- Wrote grant applications, winning over $10,000 in funding
- Supervised interns and volunteers
- Managed payroll and accounting for annual budget of $300,000
- Wrote press releases, e-newsletter and website updates, managed e-mail list and mass mailings

Art Department Student Worker ....**August 2005-May 2006**
Kistle Slide Library, Grinnell College, Grinnell, IA
- Created slideshows for faculty using unique classification system
- Instructed faculty and students in use of new digital image database; digitized slides

Print & Drawing Study Room Student Worker ....**August 2005-May 2006**
Burling Library, Grinnell College, Grinnell, IA
- Assisted visitors in discovering and accessing works on paper in the college's collection

Government Documents Student Worker ....**Summer 2005**
Burling Library, Grinnell College, Grinnell, IA
- Copy cataloged government publications using III's Millennium ILS; updated card catalog
- Received federal depository program shipping lists; ordered replacements
- Taught patrons to use SuDoc classification system

Intern..**Summer 2005**
Faulconer Gallery, Grinnell College, Grinnell, IA
- Created metadata and images of artwork for Art of the Prairie Region digital collection
- Curated exhibition; researched artists

Circulation Student Worker...**January-December 2004**
Burling Library, Grinnell College, Grinnell, IA
- Checked materials in and out using III's Millennium ILS
- Taught patrons to use LC classification
- Repaired books and processed new acquisitions arrivals
- Shelved, shelf read, searched for missing books, implemented shifting projects

Youth Services Volunteer **1999-2000**
St. Louis Park Public Library, St. Louis Park, MN
- Created engaging, age-appropriate displays for children's area
- Assisted with programs and special events
- Shelved and shelf read children's materials

PROFESSIONAL DEVELOPMENT

Effective Communication with International Students......................................**November 2013**
Dina Wolf, UWM Center for International Education, UWM Libraries Staff In-Service Training, Milwaukee, WI

Introducing the BIBFRAME Model: High-Level Concepts and Objectives...**November 2013**
UW-Madison School of Library & Information Studies (SLIS) Continuing Education Services Webinar

Search@UW ....**October 2013**
Council of University of Wisconsin Libraries (CUWL) Webinar

What's Being Done to Get eBooks in Libraries?..**October 2013**
Hosted UWM Libraries staff viewing of ALA Virtual Town Hall

RDA Implementation Experiences ....**October 2013**
Hosted UWM Libraries staff viewing of OCLC Webinar

What's New in the ARTstor Digital Library?...**October 2013**
ARTstor Webinar

Research Data Curation..**September 2013**
National Information Standards Organization (NISO) Webinar

Look at the Road Map for Direction: a Unique Approach to Facilities Planning.....**July 2013**
Library Leadership and Management Association (LLAMA) Webinar

CUWL Summer Conference ....**June 2013**
Madison, WI

Summer Instruction Camp ....**June 2013**
UWM Libraries Staff In-Service Training, Milwaukee, WI

UWM Digital Futures Unconference ....**June 2013**
UWM Learning Technology Center, Milwaukee, WI

Shared Collection Development ....**June 2013**
Association for Library Collections & Technical Services (ALCTS) Virtual Preconference

Positive Interactions: Making the Library a Welcoming and Empowering Place for People with Disabilities ....**May 2013**
Association of Specialized & Cooperative Library Agencies (ASCLA) Webinar

Stealth Librarianship: Creating Meaningful Connections through User Experience, Outreach, and Liaising ....**April 2013**
Association of College & Research Libraries (ACRL) Webinar

Researching Research: Identifying Where Students Struggle with Research and Information Literacy ....**April 2013**
EasyBib/Wisconsin Library Services (WiLS) Webinar

Trashed: Tossing "Business-as-we-know-it" Library Services/Resources and Living to Tell the Story ....**April 2013**
CUWL Webinar

Publishing with Digital Commons ....**October 2012**
bepress Webinar

Trends in Cataloging and Resource Description ....**March 2013**
UW-Madison SLIS Continuing Education Services Webinar

Extending Our Reach: Reducing Homelessness through Library Engagement ...**March 2013**
ALA Webinar

Digital Scholarship in Scientific Research: Open Questions in Reproducibility and Curation ....**February 2013**
Dr. Victoria Stodden, Open Access Day @UWM, Milwaukee, WI

Transitioning from Cataloging to Creating Metadata ....**February 2013**
ALCTS Webinar

On the Nature of the Information Professions ....**September 2012**
Dr. Marcia J. Bates, Wisconsin Distinguished Lecture Series in Library & Information Studies, Milwaukee, WI

Enhancing the User Experience with Primo Version 4 ....July 2012
Ex Libris Webinar

Second Milwaukee Conference on the Ethics of Information Organization.............June 2012

Indexing Repository Content in Google Scholar ....June 2012
bepress Webinar

Tell Me What Democracy Looks Like ....November 2011
Wisconsin Library Association (WLA) Intellectual Freedom Pre-Conference, Milwaukee, WI

Prepare Training: Respect, Service, and Safety at Work ....November 2008
Crisis Prevention Institute, Oklahoma City, OK

Grants 101: Professional Grant Proposal Writing ....July 2007
Institute for Communication Improvement Grant Institute, Oklahoma City, OK

M E M B E R S H I P S

Wisconsin Library Association 2012-present
- Wisconsin Association of Academic Librarians
- Reference and Adults Services Section
- Technical Services Section

American Library Association...2012-present

P R E S E N T A T I O N S

"Art of the Prairie Region: Digital Image Collection"..2005
Midwest Instructional Technology Center State of the Art Art History Conference poster session

S K I L L S

Operating systems
- Windows
- Apple
- iOS

Software applications
- Voyager ILS (Cataloging and Circulation modules)
- Millennium ILS (Circulation)
- FileMaker Pro
- Adobe Illustrator, Photoshop and Dreamweaver
- iMovie and iPhoto

- Microsoft Office
- Apple iWork

Web applications
- LibGuides
- Omeka
- Google Docs
- Blogspot, WordPress, Tumblr, Twitter, and Facebook

Markup languages
- HTML and CSS
- XML
- MARC

Resource description
- AACR2 and RDA
- Dublin Core, MODS, CCO
- Library of Congress Subject Headings
- Dewey Decimal and Library of Congress Classification
- Getty Thesauri

Languages
- German
- Italian